

Bergsig Akademie | Academy

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Posbus / P O Box 639

RUSTENBURG 0300



2018/10/26

Dear Parents

SCHOOL FEES 2019

The budget was approved and the school fees were determined on 2018/10/25 during a parent meeting.

- Administrative expenses payable with application/second registration (compulsory) R1610.00 payable on or before 9th January 2019. (preferable 1st December 2019)
- Per debit order 11 payments (beginning 1st January to 1st November) R1 610.00 pm x 11 months = R17 710.00.
Please note! Your debit order for administration expenses for 2020 will be loaded on our system to run on the 1st December 2019.
Debit order form attached.
Choice of 2 dates for debit orders – 1st or the 16th of each month.

If debit order come back "unpaid", charges will be added to your account.

For your convenience and security purposes, please make use of the school's debit order system.

- Debit/Credit card facilities available at financial office. R1 700.00 pm x 11 months = R18 700.00 (payable as from the beginning of January 2019 to 1st November 2019.)
- Electronic bank transfers R1 700 pm x 11 months = R18 700.00 (payable as from the beginning of January 2019 to 1st November 2019.)

For electronic payments – the following:

Use your child's ACCOUNT NUMBER AND SURNAME as reference. If you don't have the number, please contact the school.

Fax proof of payment to 014 533 2047 or e-mail to:

rpieterse@hsbergsig.co.za

Bank information :

ABSA - cheque account

Branch code : 632005

Account number : 1220 390 299

- **AS FAR AS POSSIBLE NO CASH PAYMENT AT FINANCIAL OFFICE – FOR SECURITY PURPOSES AS WELL AS THE DANGER RISK OF SENDING CASH VIA G4S TO THE BANK.**

IF YOU DO PAY CASH AT THE SCHOOL, THE FEES ARE DETERMINED AS FOLLOWS:

R1 700.00 x 11 months = R18 700.00 payable in advance as from beginning of January 2019 to 1st November 2019.

- Single payment before 28th February 2019 R16 500 + R1610.00 administrative expenses. (Total payable R18 110.00).
- Grant-in-aid forms for discount on school fees, according to departmental policy, are available at Mrs R Pieterse as from 9th January 2019. Applications must be submitted before 16th February 2019. Subsidy will be reviewed 6 monthly. Please note administrative expenses of R1 610 per child are compulsory and does not form part of grant-in-aid.

Yours sincerely



KA POTGIETER
Principal



NPJ KRIEK
Chairman Financial Committee

RETURN SLIP

I, parent/guardian
.....of.....

In grade..... acknowledge receipt of circular regarding school fees for 2019.

PLEASE MARK YOUR CHOICE: YES / NO

- PER DEBIT ORDER _____
- ONCE OFF PAYMENT _____
- ELECTRONIC BANK PAYMENT _____
- CASH _____
- DEBIT/CREDIT CARD _____

..... SIGNATURE

..... DATE

DEBIT ORDER AUTHORIZATION

HB38C



SURNAME AND INITIALS: _____

ADDRESS: _____

NAME OF LEARNER/S IN BERGSIG ACADEMY: _____

GRADE: _____

TOTAL LEARNERS IN SCHOOL _____

REF.NO. (OFFICE USE): _____

The Governing Body:

Bergsig Academy
P.O Box 639
Rustenburg, 0300

JAN 2019 ADMINISTRATION FEE:	R	1,610.00
JAN - NOV 2019 Monthly Debit Orders ONLY:	R	1,610.00
EFT/Cash/Card fee's for 2019:	R	1,700.00

MY AGREEMENT FOR PAYMENT OF SCHOOLFEES

BANKING DETAILS:

* BANK: _____	* BRANCH NAME/TOWN: _____
* BRANCH CODE: _____	* ACCOUNT NUMBER: _____

* TYPE OF ACCOUNT: **(CHEQUE / SAVINGS / TRANSMISSION):** _____

I hereby authorize Bergsig Academy to debit above account with:

R

Amount in words: _____

on the **1st** or **16th** day (please circle the preferred date) of each month, starting on: _____

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All deductions from my account by Bergsig Academy will be treated as if signed by myself.

I understand that the deductions will go through an ACB magnet system on the computer and that all details of each transaction will be shown on my bank statement.

(If the debit order date falls onto a public holiday, the next non-public holiday date will be used)

I agree to payment of any bank charges with regard to this debit order.

This agreement can be cancelled by me with a prior **30 days written notice**.

I herewith give permission that my debit order may be adjusted yearly to fit the newly fixed school fees.

NO DEBIT ORDER FORM RECEIVED INCOMPLETE, WILL BE ACCEPTED.

NOTE: 2nd TIME UNPAID - CANCELLATION OF DEBIT ORDER

Signed at: (Place) _____

on this (day) _____

day of (month) _____

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SIGNATURE AS USED FOR THE SIGNING OF CHEQUES: _____